

Summary of the Decisions from the State Council Meeting July 19th 2011

AON Insurance – Coaching at Pony Club

Clarification to Coaching Insurance –

The Pony Club Australia Insurance Policy secured through AON provides registered Pony Club Coaches with Public Liability, Professional Indemnity and Personal Accident cover whilst providing tuition for Pony Club Riding members at an authorized and/or sanctioned Pony Club event/activity, the following are covered under this policy.

- Volunteer PCA NCAS Level 1 Coach
- Volunteer PCA NCAS Preliminary Coach
- Volunteer Non PCA NCAS qualified Coach
- Volunteer non – qualified Pony Club Coach

What is a volunteer coach?

AON recognizes that Pony Clubs reimburse volunteer coaches for travel and expenses and does not stipulate a maximum (cap) on the amount that can be reimbursed. A coach may be reimbursed for expenses and not be considered income earning/paid. AON recognizes that factors such as distance travelled will impact on the amount a volunteer coach may receive as reimbursement.

The ATO guidelines should be followed to determine if a reimbursement should be declared as income. If a coach declares their income to the ATO they may be considered to be paid and therefore may not be covered.

In Summary a volunteer can be paid in cash, given non-cash benefits or a combination of both cash and non-cash benefits. These payments are given various descriptions, including honoraria, reimbursements and allowances. Sometimes they are given no name at all.

If a coach is uncertain of their personal circumstances they should check with their local Work-cover authority and the ATO to ensure they are not crossing the border into employee or sub-contractor status or cover may be prejudiced.

Extensions to existing cover – Personal Accident cover has been extended to riding members whilst receiving scheduled instruction from a PCA NCAS Level 1 Coach outside official pony club activities. It will also cover the coach during this time.

Other Insurance Products

Associations Liability has been increased from \$1 Million to \$5 Million because of an increase in claims, extra paper work compliance has gone to Clubs and they will receive their Certificate of Currency once AON has received this paperwork.

New Products

- Agistment Insurance is available for Clubs offering agistment, this must be on PC Grounds, not open to the Public
- 24/7 personal Accident cover. It is a **one in all in** policy that will cover the rider to the same level as the current policy for all non-income earning recreational riding activities. The cover is a two tiered amount \$20.00 for juniors and \$40.00 for riders over 18. This is due to the income earning capacity of the older rider and the claims history of this age group

- Professional Indemnity Insurance for PCA NCAS level 1 Coaches while coaching current PCAV Members outside official PC activities. Three Tiers are available 1-3 riders per week, 3-10 riders per week and more than 10.

An email was sent to all Clubs with active email addresses directly asking them for feedback, by July 24th, relating to instigating the 24/7 personal accident cover for riding members this for 2011-2012 Membership year. To date we have had 8 clubs reply in the negative and two said they agreed in principle but not in the way it was being instigated.

Moved:

That 24/7 personal accident cover be instigated as long as there are less than 30% of Clubs (61 Clubs) with objections by 24 July as stated in the information emailed to all club office bearers with active e mail addresses on July 5th”

Carried

Registration Category	Benefits	Cost
Coach Registration with Insurance cover For Current PCA NCAS Level 1 Qualified coaches	Register with PCAV for email information updates, clinics Professional Indemnity Insurance when coaching PC riders outside a recognised PC activity 4 Editions PCAV Magazine	To Coach; 1-3 riders/week - \$100 3-10 riders/week - \$200 10 or more/week - \$350
Coach Registration No Insurance	Register with PCAV for email information updates, clinics 4 Editions PCAV Magazine	\$35.00
Coach/ Volunteer Registration	Register with PCAV for email information on coaching updates, clinics, schools	No fee

1.1 Working with Children Check – legal advice received

Advice has been sought from Alphastream Lawyers relating to the question of who is exempt from checks and who needs to obtain an Employee WWCC.

Employee WWCC need to be obtained by:

- People who receive a salary or Wage
- Contractors
- Any person who receives anything more than a direct reimbursement for out of pocket expenses. A reimbursement is a payment that covers the precise amount of expense incurred by the person

Exemptions

- A parent is exempt if they are participating in the same main activity as their child. ie at a club rally day or competition where their child is a participant.
- A Parent is not exempt if their child is not directly repeatedly participating in the same activity. ie if the parent coaches at another club

1.2 State Horse Trials Championships

The report from Technical Delegate (TD) Neil Clinton was tabled
Recommendations for future events

- That riders be required to display identification numbers on their horses – eg bridle numbers - upon arrival
- A rider's briefing be held half an hour after the last dressage test to enable riders to ask questions and be advised of weather conditions and any course changes
- A review be undertaken of the current scoring system to investigate implementation of full electronic scoring

1.3 National Championships – see Executive Minutes

Moved:

That riders who attend the National Championships as a helper or spectator can be granted an un mounted Rally attendance

Carried

Team ratification

2. TREASURER'S REPORT

2.1 The Treasurer reported that the final figures for the end of the year were still being finalised with payments and invoices still to be allocated. The bottom line is looking reasonable and it appears there may be a turnaround from a K40 loss to a K13 surplus. The instigation of several initiatives has made the end of year process easier such as weekly pay periods, holiday policy, budgets for state events and a break even policy, membership year brought forward by two weeks, AGM date change.

2.2 State Games, Flat Teams & Musical Ride Sub-committee
Pool of games being used, permission granted in 2010 to change 2 games per year which the committee had not done due to clubs needing to make new equipment.

Moved:

That for 2012 the Tyre Race will replace the Ball and Bucket Race and the Two Flag Race will replace the Pyramid race.

That the PCAV shed at Bacchus Marsh Recreation Reserve be gifted to Bacchus Marsh Pony Club and the Dressage Arenas purchased by the PCAV be stored in same in return that they be used for PCAV Activities.

Moved:

The Award of Merit nominations as submitted by Zones be approved
Carried

2.3 Distinguished Service

Moved:

The Distinguished Service nominations as presented by Zones be approved
Carried

2.4 Contribution to PCAV State Council

The President thanked the two retiring State Councillors Bronwyn Glenn and Steve Bragg for their contribution to PCAV over the years and wished them well in their future endeavours.