

# ***Pony Club Association of Victoria***

## **PCAV STATE COUNCIL MINUTES**

Held at

Irving House, 73-75 Mackie Rd, Mulgrave. Vic. 3170  
on Monday 19<sup>th</sup> September 2011 at 9am

### **Minutes**

#### **1. PRESENT / APOLOGIES**

Present:(Chair) President - Jan Faulkner, Vice President – Philip Cobbledick, Vice President – Vicki Kneebone, BZ – Deirdre Davey, CZ – Leonie Lang, EGZ – Mathew Gault, MZ - Kaye Blanchard, NEZ – Adrian Dowell, NMZ - Linda Smith, NZ – Rosemary Oram, SMZ Sue Muirhead, WZ – Anthea Sutherland, WGZ – Darrelyn Boucher, EO - Clare Lewin

Apologies – Pam Davey - Treasurer

#### **2. CONFIRMATION OF THE MINUTES 19<sup>th</sup> July 2011**

Moved: Anthea Sutherland

That the Minutes of the State Council meeting held on April 6<sup>th</sup> be approved

Seconded: Deirdre Davey

**Carried**

#### **3. WELCOME NEW STATE COUNCILLORS**

The President welcomed the three new Councillors to their first meeting.

#### **4. BUSINESS ARISING FROM THE MINUTES**

Items not ready for Council.

4.1 Protection of PCAV Intellectual property (PD & LS)

Linda Smith offered to get some advice and costs for legal advice on this issue

4.2 Investigate the possibility of creating new Membership categories – Rules Committee

Items requiring additional development and discussion

4.3 Horse Yards at Events – EA policy previously tabled for consideration, no discussion

#### **5. ITEMS FOR CONSIDERATION AND DECISION**

##### **Strategic Plan Review**

5.1 Review Strategic Plan – Defer to November Council meeting

##### **Administration**

5.2 Office report

The EO reported that main focus over the last six months has been the National Pony Club Championships. All staff members are working above and beyond what is expected in the normal course of their jobs and are to be commended for their dedication to PCAV.

The process of looking for sponsorship for the National Championships has shown that there are avenues that can be explored for future relationships to benefit the whole of PCAV. This should be considered as part of the Strategic Planning process,

5.3 Staff Review and Executive Officer Contract

Moved: Linda Smith

That the Executive meet and discuss Staff review and report back at the November Council meeting.

Seconded: Anthea Sutherland

**Carried**

Midland Zone asked why the Coaching Director did not conduct Zone coaching clinics as in the past. It was pointed out that the roles of Executive Officer and Coaching Director are now combined and there has been a shift in emphasis to enable more people at Club level to benefit from State training initiative. The PCA NCAS Coach training and assessment and State level Clinics cover much more of the State and reach more people.

5.4 Insurance

The 24/7 personal accident insurance was not taken up this membership year. This was due to enough clubs being against the proposal, coupled with the fact that those that agreed were not willing to go back to their Members for more money. The logistics of actually collecting the money was also a concern. PCAV would have been placed at risk financially by having to pay AON up front and then risk not being able to collect the money.

This will be revisited for the 2011/ 2012 Membership year

5.5 Role of PCAV Nominated Chair to Sub Committee – Vicki Kneebone - attached

Hold until November meeting

5.6 Format of PCAV Games Sub Committees – Vicki Kneebone – attached

Hold until November meeting

5.7 Appointment of Treasurer

Moved: Philip Cobbledick

That Pam Davey be appointed Treasurer for the next two years

Seconded: Anthea Sutherland

**Carried**

5.8 Sub Committee nominations appointments

Executive Sub Committee

Moved: Linda Smith

**Carried**

That the Executive Sub Committee comprise Jan Faulkner, Philip Cobbledick, Vicki Kneebone and Pam Davey

Seconded: Sue Muirhead **Carried**

Games and Flat Teams State Championships Sub Committee

Moved: Philip Cobbledick

The nominations of Graeme Johnstone, Janine Bromwich, Stan Barrett and Judy Beasley as submitted be approved for three years

Seconded: Deirdre Davey **Carried**

National Mounted Games Sub Committee

Moved: Philip Cobbledick **Carried**

The nominations of Jayde Stuart, Terri Kirkham, Rosemary Cruise and Scott Cruise as submitted be approved for three years

Seconded: Sue Muirhead

Inter Zone Teams Horse Trials

Moved: Leonie Lang

The nominations of Aimee Cuthbert, Wayne Cuthbert, Leonie Lang, Val Armstrong, Peter Favaloro and Linda Smith as submitted are approved.

Seconded: Adrian Dowell **Carried**

Rules Sub Committee (this is an annual appointment)

Moved: Philip Cobbledick

The nominations of Vicki Kneebone, Anthea Sutherland, Sue Muirhead, Linda Smith, Clare Lewin and Greg Hair as submitted be approved for one year.

Seconded: Rosemary Oram **Carried**

Moved: Anthea Sutherland

That Philip Cobbledick be the Council Representative and Chair of the State Games and Flat Teams Sub Committee

Seconded: Deirdre Davey **Carried**

Moved: Linda Smith

That Philip Cobbledick be the Council Representative and Chair of the National Mounted Games Sub Committee

Seconded: Deirdre Davey **Carried**

### State Event Advisors 2012

The following people have been appointed for the 2012 Events

- Vicki Kneebone - Dressage and Showjumping State Championships. Vicki will mentor somebody from North East Zone in the role
- Bev Shandley – Horse Trials State Championships
- John Barlee – Inter Zone Team Horse Trials

Councillors were invited to submit names of other personnel who could be considered for the role of Technical Advisor for State level Events.

Moved: Philip Cobbledick

That PCAV State Sub Committees be given permission meet at the PCAV Office at Mulgrave.

Seconded: Leonie Lang

### 5.9 Dates for 2012

The following dates were approved:

#### State Council meetings

- 7<sup>th</sup> February
- 17<sup>th</sup> April
- 10<sup>th</sup> July
- AGM 9<sup>th</sup> September
- 10<sup>th</sup> September
- 20<sup>th</sup> November

Moved: Anthea Sutherland

That the AGM be held at Mulgrave Country Club

Seconded: Vicki Kneebone

**Carried**

#### State Events

- 25<sup>th</sup> & 26<sup>th</sup> February - State Showjumping and Dressage Championships
- 5<sup>th</sup> & 6<sup>th</sup> May – State Horse Trails Championships
- 16<sup>th</sup> & 17<sup>th</sup> June – State Games Flat Teams & Musical Ride Championship
- 21<sup>st</sup> & 22<sup>nd</sup> July (TBC) – Inter Zone Teams Horse Trials

### Events

5.10 2011 National Championships Volunteer Update

Need more volunteers for the Cross Country – fence judges and Showjumping – arena crew and Marshalls

5.11 Dressage and Showjumping State Championships (NEZ)

A Draft Schedule was presented and it was recommended that NEZ make a Bulk reservation at a motel close to the venue. State Councillors are responsible for booking and paying for their own accommodation

5.12 Horse Trials State Championships (SMZ)

The venue will be Mornington Peninsula Pony Club. There is support from the Local Council via a grant to build a cross country course and permission to use the adjoining football grounds and club rooms.

- Ratification of TD – Bev Shandley

Budget for event to be presented in November

**Rules**

5.13 No Meeting

Linda Smith flagged the possibility of an issue with the PCAV Dressage arena rule as against the EA Rule and WPNEC Dressage Arenas.

**REPORTS**

**6. TREASURER'S REPORT**

6.1 Financial Report

Moved: Philip Cobbledick

That the financial Report presented on behalf of the Treasurer at the AGM be received with acclamation.

Seconded: Linda Smith

**Carried**

The State Council acknowledged the achievement of the Treasurer in turning the previous year's financial deficit in to a surplus.

**7. MEMBERSHIP REPORT**

7.1 Membership Graph as at 6 September

The graph showed a decline in membership in comparison with the same time last year.

Despite the lower membership numbers the services offered to Members remained at a very high standard both in quantity and quality.

**8. PRESIDENT'S REPORT**

No report – see AGM

Noted that she had attended the 50th anniversary celebrations of Corio Moorabool Pony Club and that the PCAV 60<sup>th</sup> Anniversary was just around the corner.

**9. COACHING DIRECTOR'S REPORT**

9.1 NCAS Club Update

Kate Wilson submitted a written report on NCAS assessments to date.

Assessments are being done as clusters in each Zone. These will continue to occur in 2012 on an as needs basis. Coaches and clubs should contact Kate to

organise assessment. There has been interest shown in Level 1 Assessment and Kate is working with these coaches to organise training and assessment.

9.2 Rider Squads – Clinics dates will be set this year to enable venues and coaches to be organised well in advance. Clashes with other squad dates will be avoided as much as possible.

9.3 State Training Clinic July 30 – Barwon Zone hosted the Clinic at Barwon Valley Pony Club. The Clinic was well attended despite the weather it was a great venue and the catering was excellent.

## 10. SUB-COMMITTEE REPORTS

10.1 Pony Club Australia – no meeting

10.2 PCAV Executive - no meeting

10.3 Chief Instructors Panel – no meeting

10.4 State Games, Flat Teams & Musical Ride Sub-committee – no meeting

10.5 National Mounted Games Sub-committee – Minutes tabled

10.6 State Dressage and Showjumping Championships

10.7 Inter-Zone Teams Horse Trials Sub-Committee

The Committee has requested a breakdown of the Financials so they can plan for 2012.

It was noted that for historic reasons the event was at WPNEC which was proving to be expensive. The Committee sought approval to investigate other venues that may be suitable to host the IZTHT. It was generally agreed that other venues/clubs to be approached to host the event.

Scoring – Leonie Lang presented a document discussing scoring alternatives for the event. This document is to be discussed at Zone level and comments brought back to the November Council meeting.

It was also suggested that the scoring document should be considered for the State Horse Trials Championships. Also need to think about how this would affect the scoring at the Grd1 and 2 Championships and whether it could be used there.

State Councillors are asked to email Leonie with their ideas.

There followed a general discussion about the scoring at State Level events.

Moved: Philip Cobbledick

That Kaye Blanchard be ratified as the overall scoring supervisor at State Events.

Seconded: Sue Muirhead

**Carried**

Zone hosted State Championship events can provide their own scoring personnel and Kaye will oversee the Team scoring

Moved: Deirdre Davey

That Don Roach be written to and thanked for his contribution to the scoring at State Level events.

Seconded: Darrelyn Boucher

**Carried**

- 10.8 Rules Committee – no meeting
- 10.9 History - 60<sup>th</sup> Anniversary

**11. GENERAL BUSINESS**

- 11.1 Council Minutes

Moved: Kaye Blanchard

That the State Council minutes be loaded to the website after approval by the State President

Seconded: Leonie Lang

**Carried**

- 11.2 Zone Representative Nomination – it was noted that there needs to be some form of criteria and a process of endorsement at Zone Level prior to nomination for nominees.

- 11.3 Darrelyn Boucher asked that the Executive consider that the Treasurer be offered an honorarium/remuneration due to the time that is being put into the role.

**12. CLOSE MEETING - 3.30 PM**

**13. NEXT MEETING**

22 November 2011

73 -75 Mackie Rd, Mulgrave.