



ANNUAL GENERAL MEETING

Held at the Pony Club Victoria Equestrian Centre

640 Little Yarra Road, Gladysdale. 3797

11th October 2015 at 10.30am

MINUTES

1. OPEN ANNUAL GENERAL MEETING

10:35am

2. PRESENT

Bacchus Marsh (Deirdre Davey – Secretary), Benalla (Izzie Hill – Member), Bendigo (Sue Foley – Life Member), Briagalong PC (Jenny Elliot-Certificate Coordinator), Buchan PC (Peter Favalaro-President), Bushy Park PC (Greg Hair-Club Vice President, Nicky Hair-Club President), Cockatoo PC (Amanda Birch-Member, Lisa Alderson-District Commissioner, Tammy Morris-Secretary), Doongala PC (Graeme Adam-President), Eltham (Tracy Hosier – Member) Gisborne PC (Ellen Fordham-Secretary, James Lang-President, Katrina McDougall – District Commissioner, Lisa Newman-Committee, Sue Hollins-Member,), Hamilton (Anthea Sutherland – Member), Huntly-Spring Gully PC (Denise Williams-President), Kangaroo Ground (Linda Smith – Life Member) Kergunyah Pony Club (Annie Aldridge-Secretary, Mark Draper-Secretary), Kingston Pony Club (Darryl Williams-President), Kyabram (Rosemary Oram – Member) Lancefield PC (Leonie Lang-Proxy), Lilydale & Mooroolbark PC (Jim Page - Life Member, Margaret Page – Member, Wendy Wright-Newsletter editor), Little River (Coral Byrne – Life Member,) Loch-Nyora (Kerry Spencer – Life Member, Barb Stewart - Member) Mansfield PC (Kammy Cordner Hunt-Member, Lyn Stevens-Member), Mentone PC (Graeme Johnstone-Club Zone Delegate), Numurkah PC (Catherine Schwarz-District Commissioner), Pakenham PC (Stuart Benson-President), Stratford (Julie Carstairs – Member), Traralgon PC (Margaret Kesper-Secretary), Woodend PC (Natalie Dillon-District Commissioner), Wyena (Jan Dear – Life Member)

Proxies – Leonie Lang for Broadford & District

Present – 29 Clubs in person or by proxy

Barwon Zone (Coral Byrne-President), East Gippsland Zone (Val Armstrong-Secretary), North Eastern Zone (Issie Hill-Secretary), Northern Metropolitan Zone (Jan Dear-Secretary, Jim Page-President, Margaret Page-Member, Tracy Hosier-Member) West Gippsland Zone (Barb Stewart-Treasurer)

State Council & Office (Philip Cobble Dick-State President, Adrian Dowell-Vice President, Darrelyn Boucher-Vice President, Pam Davey-State Treasurer, Clare Lewin-Executive Officer, Deirdre Davey-State Councillor-BZ, Leonie Lang-State Councillor-CZ, Sue Foley-State Councillor-MZ, Linda Smith-State Councillor-NMZ, Julie Carstairs-State Councillor-EGZ, Rosemary Oram-State



Councillor-NZ, Sue Muirhead-State Councillor-SMZ , Anthea Sutherland-State Councillor-WZ,
Laurie Cruise-State Councillor-WGZ, Suanne Waugh-Marketing/Communications

Life Member (Jan Faulkner-Life Member)

Guest (Ethan Dillon, Maxwell Varley), Guest Speaker (Imogen Nicholson-2015 InterPacific
Exchange Team Member, Corio Moorabool PC)

3. APOLOGIES

Ballarat, Boolara, Cobblers Creek, Hastings, Hallam Valley, Melton, Pearcedale, Toongabbie

4. CONFIRMATION OF THE MINUTES

Moved that the Minutes of the AGM held on October 12th 2014 be taken as circulated and read.

Moved: Lilydale- Mooroolbark Pony Club (Jim Page) | Seconded: Bendigo Pony Club (Sue Foley)
CARRIED

**Moved that the Minutes of the AGM held on October 12th 2014 be accepted as a true and
accurate account.**

**Moved: Hamilton Pony Club (Anthea Sutherland) | Seconded: Kyabram Pony Club (Rosemary
Oram)**
CARRIED

5. APPOINT A RETURNING OFFICER

Pam Davey appointed as Returning Officer.

Candidates for Vice President – Odd years Darrelyn Boucher and Peter Favaloro

Scrutineers were nominated for the two candidates. Scrutineers appointed as Linda Smith for
Darrelyn Boucher and Val Armstrong for Peter Favaloro.

Candidates for Zone Representative North Eastern Zone – Kammy Cordner Hunt and Catherine
Schwarz.

Scrutineers were nominated for the two candidates – Scrutineers appointed as Lyn Stevens for
Kammy Cordner Hunt and Izzie Hill for Catherine Schwarz.

6. TREASURER'S REPORT

Treasurer Pam Davey presented the PCAV Annual Audited Accounts

Moved that the Treasurer's Report be received.

Moved: Pam Davey (Treasurer) | Seconded: Kangaroo Ground Pony Club (Linda Smith)
CARRIED

Appointment of the auditor, Crowe Horwarth Vic

Moved that Crowe Horwarth Vic be appointed as auditors for 2015-2016

Moved: Pam Davey (Treasurer) | Seconded: Briagalong Pony Club (Jenny Elliot)
CARRIED

7. PRESIDENT'S REPORT AND AWARDS

President, Philip Cobbedick, presented his annual report of the year 2014-2015. Highlights of the
year was the purchase of the Pony Club Victoria Equestrian Centre. See Annual Report.

8. COACHING DIRECTOR'S REPORT

Kate Wilson was unable to attend the Annual General Meeting, therefore Clare Lewin presented the
State Coaching report on her behalf. The highlights were that the Chief Instructors' Panel had
worked hard to create a solid strategic plan and the efforts to train coaches in the field through the
NCAS program are gaining traction.

9. EXECUTIVE OFFICER'S REPORT

Executive Officer Clare Lewin presented her report highlighting that considerable work had been undertaken in the area of governance for the organisation. Clare reported that a review of the governance of Pony Club in Victoria had been on the agenda for a number of years. The Victorian government had assisted with funding to help the organisation to continue to review and assess how the organisation moves forward within this area.

**Moved that the President's, Coaching Director's and Executive Officer's reports be received.
Moved: Gisborne Pony Club (Leonie Lang) | Seconded: Bendigo Pony Club (Sue Foley)**

CARRIED

10. ELECTION OF OFFICE BEARERS

a) Vice President Election (odd years)

Nominations received by due date were Darrelyn Boucher and Peter Favalaro.

Peter Favalaro was announced Vice President for the term of 2015-2017.

Darrelyn Boucher was thanked for her contribution to the organisation during her Vice Presidency.

b) Zone Representative North Eastern Zone – Nominations received by due date

Nominations received by due date were Kammy Cordner-Hunt and Catherine Schwarz.

Catherine Schwarz was announced North Eastern Zones Representative for State Council for the term of 2015-2016.

Kammy Cordner- Hunt was thanked for her nomination and interest in the organisation.

11. ELECTION OF ZONE REPRESENTATIVES

a) Nominations received by due date

- | | | |
|-------|-------------------------|---------------------|
| i. | Barwon Zone | – Coral Byrne |
| ii. | Central Zone | – James Lang |
| iii. | East Gippsland Zone | - Janine Bromwich |
| iv. | Midland Zone | – Sue Foley |
| v. | North Eastern Zone | – Election Required |
| vi. | Northern Zone | – Rosemary Oram |
| vii. | North Metropolitan Zone | – Linda Smith |
| viii. | South Metropolitan Zone | - Vacant |
| ix. | Wannon Zone | – Anthea Sutherland |
| x. | West Gippsland Zone | – Laurie Cruise |

The above named individuals form the elected State Councillors as nominated by Zone Clubs for the 2015-2016 Pony Club year. The candidates were introduced to the members attending.

South Metropolitan Zone did not have a nomination for the position at close of nominations. This position will be filled as a casual vacancy at the next meeting of State Council.

Outgoing State Councillors Deirdre Davey (Barwon Zone), Tania Russell (North Eastern Zone) and Leonie Lang (Central Zone) were thanked for the contribution of their time and expertise to PCAV.

12. CLOSE ANNUAL GENERAL MEETING

11:40am



53rd Annual State Conference

Held at the Pony Club Victoria Equestrian Centre

640 Little Yarra Road, Gladysdale

11th October 2015 at 12.30pm

GUEST SPEAKER - Imogen Nicholson

Australian Team Member - InterPacific Rally Exchange 2015 | Canada

Imogen Nicholson, a Pony Club member from Corio Moorabool Pony Club, Represented both her State and her Country as a member of the Pony Club Australia Inter Pacific Exchange Team which toured Canada during 2015.

Imogen spoke about her trip and all the highlights. She explained that on obtaining her B Certificate she took the opportunity to nominate as the Victorian Representative for the InterPacific Exchange Rally Team. Imogen expressed that the experience was one of the best of her life, she thanked the movement and all who are involved in it for the opportunity and suggested she would be happy to chat at rallies to explain being involved in the IPE exchange is like and the experience once on tour.

Philip Cobbley thanked Imogen for being an extremely competent ambassador for Pony Club, Australia and her State.

Imogen's entire presentation will be made available on the Pony Club Victoria website.

GUEST SPEAKER – Tracy Hosier

Tracy Hosier – Chef de Mission PCAV National Championships Team 2015

Tracey Hosier spoke about the experience of the recent National Championships held in South Australia. Although the event had its issues as an entire experience the riders had a great time. They came together as a team, supported each other and represented PCAV well. Tracy spoke of the courage shown by a few riders specifically some who competed through illness and injury and highlighted the comradery developed by the team and support crew over the week.

Philip thanked Tracy for all her work preparing for the Championships including taking on the role of Chair on the National Championships Advisory Committee. He hoped she would continue in this role to streamline future events for the riders.

PCAV STRATEGIC PLAN 2015 – 2017

The PCAV Strategic Plan was presented as a working document. The State Council began work on the plan during 2013 as the old strategic plan came to an end in 2014. Strategic Plans are fluid documents which contain the current ideas and strategies to grow the organisation. Ongoing challenges in membership attraction and retention, training and development of coaches and riders will continue to be captured within this document. Membership growth was highlighted as a concern by Clubs and it was felt there should be a stronger emphasis on this area in the strategic plan. Strategic Plans are mechanisms to help the Board stay focused on a direction, communicate that direction and measure their success. The Strategic Plan is available for viewing on the Pony Club Victoria website.

PONY CLUB VICTORIA EQUESTRIAN CENTRE STRATEGIC PLAN 2015-2017

The strategic plan for the Pony Club Victoria Equestrian Centre was presented. The purchase of the Centre was discussed, with some concern over the presence of a solid business plan prior to the

purchase. The State Council stated they were comfortable with the decision made and confident the Centre would be an asset to the organisation.

The State Council commented that the original plan for the Centre was to purchase it and over a number of years develop the facility. However, to increase its usability and profitability the original plan had been changed. More funds, funds that the organisation currently has, have been committed to upgrade the facilities therefore making the Centre a more attractive venue for all users but particularly external users.

Concerns were raised over the how the venue would be paid for; Pam Davey (State Treasurer) reiterated that members would not be levied. Utilisation of the venue is paramount therefore all State Championships will be moved to the venue, where practical training and state clinics will be conducted from the venue as well. The Venue is already being used on a regular basis by two user local equestrian groups and will be advertised to other groups including non-equestrian organisations. Pam Davey reported that Seville Pony Club were the first Pony Club to use the grounds to hold a rally. The Indoor Arena has been well utilised already, particularly over winter. A manager has been appointed which will improve booking procedure and security of the venue.

Business Plan & the PCVEC

Greg Hair spoke to concerns that Bushy Park had with regard to the Business Planning prior to buying the Centre. Pam Davey stated that the bank had worked with the State Council and was confident of the organisation's ability to financially manage this asset. Greg requested that a copy of the Business Plan be made available to Clubs.

A Motion was made to this effect which will be considered by State Council at their next meeting.

Moved: Bushy Park Pony Club (Greg Hair)

That after each State Council Meeting a financial report that overlays the figures from the PCVEC Business Plan, be made available to clubs.

Seconded: Traralgon Pony Club (Margaret Kesper)

Consultation & General Communication

Pearcedale Pony Club submitted this topic. However, a representative from this Club was not present to speak to these items.

Conference Closed:

15.30 PM