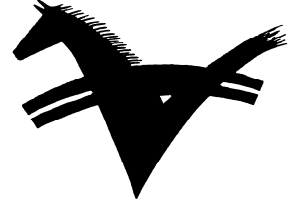


Pony Club Association of Victoria

73-75 Mackie Rd
Mulgrave. Vic. 3170

Inc A0013413S



ANNUAL GENERAL MEETING 13th October 2013

MINUTES

Held at the Quality Inn Baton Rouge
1233 Stud Rd, Rowville
Sunday 13th October at 10.00am.

1. **OPEN ANNUAL GENERAL MEETING 10.00am**

The President, Philip Cobbledick, welcomed those attending the AGM and noted the Life Members present in Kaye Blanchard, John Barlee and Jan Faulkner

2. **PRESENT**

People Present

Val Armstrong, John Barlee, Kaye Blanchard, Darrelyn Boucher, Coral Byrne, Philip Cobbledick, Deirdre Davey, Pam Davey, Jan Dear, Adrian Dowell, Jan Faulkner, peter Favaloro, Tracy Hosier, Graeme Johnstone, Pam Kalms, Vicki Connelly, Leonie Lang, Clare Lewin, Sue Muirhead, Rosemary Oram, Jim Page, Kate Rowe, Philip Rowe, Linda Smith, Anthea Sutherland, Michelle Thomas, Kim Ward, Suanne Waugh, Kate Wilson

Clubs Represented

Bacchus Marsh, Ballarat, Benalla, Buchan, Charlton, Cockatoo, Colac, Eltham, Findon, Gisborne, Hamilton, Kangaroo Ground, Kyabram, Kyneton, Little River, Mentone, Mooroolbark, Moyhu, Numurkah, Riddells Creek, Tooradin, Trentham, Whittlesea, Wyena, Yarra Glen

3. **APOLOGIES**

Apsley Pony Club, Bunyip Pony Club, Lilydale Pony Club, Pat Barlee, Julie Carstairs, Robyn Coutts, Peter Muirhead.

Moved: Anthea Sutherland

That the apologies as recorded be received.

Seconded: John Barlee

Carried

4. **CONFIRMATION OF THE MINUTES** (9th September 2012 Minutes)

Moved: Linda Smith

That the Minutes of the AGM held on September 9th 2012 be taken as circulated and read.

Seconded: Vicki Connelly

Carried

Moved: Darrelyn Boucher

That the Minutes of the AGM held on September 9th 2012 be accepted as a true and accurate account.

Seconded: Coral Byrne

Carried

5. **APPOINT A RETURNING OFFICER**

The attendees present appointed Pam Davey, PCAV Treasurer, as Returning Officer for the counting of votes for Vice President – Odd years..

Moved: Linda Smith

That the PCAV Treasurer, Pam Davey, be appointed Returning Officer.

Seconded: Anthea Sutherland

Carried

The counting of votes commenced for PCAV Vice President – Odd years

Candidates for Vice President – Odd years – Darrelyn Boucher and Peter Favalaro

The Candidates nominated Vicki Connelly and Val Armstrong as their scrutineers respectively.

6. TREASURER'S REPORT

The Treasurer Pam Davey invited those present to read her report printed in the Annual Report.

The 2012- 2013 year has consolidated the strong financial position of 2011-2012 year giving another year of positive surplus. This has been managed with no increase in membership. Shop sales remain strong as members take advantage of the Resources produced and sold. A portion of the surplus has been invested back into PCAV via the coaching accreditation programs , educational training for volunteers and Making a Difference Magazine. These areas have been identified as high priorities in the strategic plan.

As there were no questions from the floor, the President took the opportunity to congratulate Pam on her achievement in ensuring the continued strong financial position of PCAV.

Moved: Pam Davey

That the Treasurer's Report and Audited Financial statements be received

Seconded: Anthea Sutherland

Carried

Moved: Deidre Davey

That Crowe Horwarth Vic be appointed as Auditors for 2013-2014

Seconded: Darrelyn Boucher

Carried

7. PRESIDENT'S REPORT AND AWARDS

The President Philip Cobbletick invited people to read his report printed in the Annual Report.

Philip added to his report by thanking State Council for their support throughout the year and for giving him the opportunity to represent Victoria as manager to the team at the recent Pony Club Australia National Championships. It was an incredible experience for the riders and all those involved.

8. COACHING DIRECTOR'S REPORT

Coaching Director, Kate Wilson, invited people to read her report printed in the Annual Report.

Kate summarised some of the main points in her report;

- State Training Workshops have seen a decline in numbers so new topics have been added to encourage attendance. The CIP is looking for clubs interested in hosting workshops to help with dates and venues.
- Emphasis will be to develop better relationships at grass roots by taking PCAV to the field. This will ensure we find out exactly what is required at club level and how PCAV can assist.
- The PCA NCAS training and assessment is continuing to roll along quite well by going directly to clubs. PCAV currently has 600 NCAS Accredited coaches including 60 Level 1
- The Speed to Safety program continues to gather momentum due to enthusiasm in the Zones and the support of Lisa Coffey from RVL who is very supportive of giving young riders opportunities in the Racing Industry.

Kate thanked the clubs, officials, coaches, riders and parents for supporting the programs run throughout the year. She also thanked the State Level presenters and assessors, CIP and State Council for their support.

She also thanked the Department of Sport and Recreation Victoria and vicsport for their funding and support.

9. EXECUTIVE OFFICER'S REPORT

Executive Officer Clare Lewin invited people to read her report printed in the Annual Report.

Clare made particular mention of the hard working volunteers who ensured that programs and events were run to benefit all members.

Major initiatives for the year include;

- State Council is taking part in a project designed to review the current Governance structures of PCAV to ensure best practice principles are in place.
- On going growth and popularity of the Making a Difference Magazine
- The relationship with Racing Victoria Ltd continues to strengthen through the Speed to Safety program. Caulfield Race Track has requested to hold the final on a permanent basis
- Under the Memorandum of Understanding between Equestrian Australia and Pony Club Australia a mapping project has been completed which will allow riders and coaches from EA and Pony Club to have their coaching qualifications recognised across both organisation
- Completion of the District Commissioner Resource Kit and Showjumping Course Building manual which have been distributed to all Clubs
- PCAV will provide the Administrative services for Pony Club Australia following the resignation of the PCA Administrative Officer

Clare thanked the dedicated staff for another great year of results for the membership. She thanked State Council and the Executive Sub Committee for their support and commitment to Pony Club. She concluded her report by thanking the State Government through Sport and Recreation Victoria for their continued support of Pony Club which enables us to run programs and produce resources which benefit the members and volunteers.

Moved: Kaye Blanchard

That the President's, Coaching Director's and Executive Officer's reports be accepted.

Seconded: Darrelyn Boucher

Carried

10. ELECTION OF OFFICE BEARERS

The Executive Officer declared all positions vacant and announced that Philip Cobbledick has been returned as President of PCAV.

- a. President
Nominations received by due date;
 - Philip Cobbledick
- b. Vice President – even years
Nominations received by due date;
 - Darrelyn Boucher
 - Peter Favalaro

11. ELECTION OF ZONE REPRESENTATIVES

- a. Nominations received by due date
 - i. Barwon Zone – Deirdre Davey
 - ii. Central Zone – Leonie Lang
 - iii. East Gippsland Zone – Mathew Gault
 - iv. Midland Zone – Kaye Blanchard
 - v. North Eastern Zone – Adrian Dowell
 - vi. Northern Zone – Rosemary Oram
 - vii. North Metropolitan Zone – Linda Smith
 - viii. South Metropolitan Zone – John Barlee
Sue Muirhead
 - ix. Wannon Zone – Anthea Sutherland
 - x. West Gippsland Zone – Darrelyn Boucher

As nominations exceeded vacancies for the position of Vice President Odd Years an election was held by mail prior to the meeting. The postal and hand delivered votes were tallied by the Returning Officer in the presence of the scrutineers and Darrelyn Boucher was duly elected to the position.

Philip Cobbledick congratulated Darrelyn on her election and presented her with her badge.

PCAV Life Membership Award

Anthea Sutherland spoke on behalf of State Council and presented Philip Cobbledick with a Life Membership in recognition of his thirty years of service to PCAV. Twenty three of which have been on State Council, eighteen as Barwon Zone Representative and five as PCAV Vice President

The award was received with acclamation from the floor. Philip thanked PCAV State Council for the huge honour they had bestowed upon him.

CLOSE ANNUAL GENERAL MEETING 11.30am

12. GUEST SPEAKERS

Kate Rowe – PCAV Inter Pacific Representative 2013

Kate Rowe gave a brief introduction of her time in Pony Club. She is a member of Moyhu Pony Club, B Certificate holder currently working towards her A Certificate while studying Veterinary Science at Charles Sturt University. Kate made mention of how important she felt the PC Efficiency Certificates are from an educational standpoint as well as opening the door to representative opportunities. She thanked PCAV for their support and for giving her the opportunity to represent Australia at the Inter Pacific Exchange Rally

Kate then gave a report on her experiences of her time on the Exchange which was accompanied by a Power Point presentation.

Philip thanked Kate for her report and reflected on the wonderful experience and friendships made.

13. OPEN CONFERENCE

As there were no formal Conference items submitted. Questions were invited from the floor.

Questions from the floor

Sue Muirhead – Mentone Pony Club - PCAV Sub Committees.

- Who is on them and what are their terms?
- How does somebody put a question to a subcommittee? The current process takes too long – via the club and then to the Sub committee
- Suggested that feedback forms be made available at Events to go direct to committee.

Response

- Role of Sub Committees is set by State Council
- Anybody can nominate for a position and appointment is then endorsed by State Council
- Two PCAV State Championships are hosted by a Zone of behalf of PCAV

Sue Muirhead – Mentone Pony Club – Associations Incorporations Act 2012 Model Rules

- Suggested that Model Rules created by PCAV should be checked by a Legal Body

Discussion

Suanne Waugh

- The Model Rules on the PCAV site are a guide only and are based on the Consumer Affairs Model Rules. Clubs need to ensure that they suit their own purpose and reflect what they actually do. Once this has happened they need to have then approved. -
- The Consumer Affairs Rules have new areas such as a Grievance procedure and the Secretary now being the Public Officer which need to be adopted.

Leonie Lang

- Lawyer in CZ is concerned with what has been left out such as the relationship of the Club to Zone to State

Anthea Sutherland

- PCAV current organisational structure is members join clubs, Clubs are members of PCAV. The Zone is for geographical purposes only

Graeme Johnston

- Endorsed Anthea's statement and remarked that the problem is that Zones are also incorporated bodies.

As there were no further questions from the floor Philip Cobbledick invited Tracy Hosier to give an account of her experience from the PCA National Championships in Western Australia

Tracy Hosier – Eltham Pony Club

Tracy began by thanking PCAV for their support to help get the Team to WA which had many challenges.

Positives

- The riders really benefited from the experience and made many friends made from other states
- Chris Sievers was a very supportive coach and helped all the riders to good performances
- Forma dinner was sensational, great food and great venue. Inspirational guest speakers in Olympian Sonja Johnston and Paralympian Suzanne Jarvis

Improvements to be made

- Felt that PCAV Grades were below the mark required for a national championship
- Whilst PCAWA did a great job PCA needs to support the Host state to pass on all the requirements for the event
- WA organising committee was hamstrung by the State Equestrian Centre which made it difficult at times
- It was a pity PCAV was not represented in all disciplines – no Showjumping riders
- PCAV uniform could be improved

Suggestions for future National Championships

- Talent spot at PCAV State Championships and encourage riders to work towards future National Championships
- PCAV should create a National Championship sub committee
- It was a huge chunk of time – 12 days – and quite strung out but riders enjoyed the opportunity to watch others
- WA ran an invitational Tetrathlon which comprises running, swimming, shooting and XC riding. PCAV had two representatives. The event has merit as for participation and it appeals to boys

14. CLOSE CONFERENCE 12.30pm

Philip Cobbledick closed the conference and thanked everyone for coming, invited them to stay for lunch and wished them all an enjoyable year in pony club.