



Pony Club Association of Victoria

ABN 64 320 020 091
73-75 Mackie Rd
Mulgrave. Vic. 3170

ANNUAL GENERAL MEETING 18th September 2011

Minutes

Held at The Mulgrave Country Club
Wellington Rd, Mulgrave
Sunday 18th September, 2011 at 10.30am.

1. **OPEN ANNUAL GENERAL MEETING 10.30am**

2. **PRESENT**

People Present

Amanda Archer, Linda Archer, Val Armstrong, John Barlee, Pat Barlee, Kaye Blanchard, Darrelyn Boucher, Stephen Bragg, Phillip Cobbletick, Wendy Coe, Elizabeth Cox, Kammy Cordner Hunt, Robyn Coutts, Aimee Cuthbert, Wayne Cuthbert, Deirdre Davey, Jan Dear, Adrian Dowell, Rachael Edwards, Jenny Elliott, Jan Faulkner, Abbi Fry, Mandy Fry, Peter Fry, Anna Gaffney, Bronwyn Glenn, Lilly Herzer, Wendy Herzer, Manfred Herzer, Lauren Hill, Mr Hill, Mrs Hill, Phil Holland, Caitlyn Hulme, Jim Hurley, Graeme Johnstone, Vicki Kneebone, Leonie Lang, Clare Lewin, Rebekah McDougall, Donna McDougall, Georgina Mock, Virginia Mock, Russell Mock, Sue Muirhead, Peter Muirhead, Jim Page, Margaret Page, Helen Powell, Hannah Ramage, Michele Ramage, Bette Scougall, Cheri Slipais, Linda Smith, Anthea Sutherland, Ryan Waddell, Annette Waddell, Kate Wilson, jenny Wildhouser

Clubs Represented

Bacchus Marsh, Bairnsdale, Ballarat, Bealiba, Benalla, Briagalong, Bunyip, Charlton, Colac, Corio Morrabool, Deniliquin, Dennington, Doongala, Gisborne, Hamilton, Hastings, Kangaroo Ground Langwarrin, Mansfield, Mentone, Mooroolbark, Mornington Peninsula, Moulamein, Nunawading, Portarlington, Ringwood, Seville, St Andrews, Swan Hill, Tooradin, Werribee, Wyena Yarrambat,

3. **APOLOGIES**

Frances Corry, Pam Davey, Angela King, Clarrie King, Keitha Raabe, Kerry Spencer, Mallacoota Pony Club

4. **CONFIRMATION OF THE MINUTES** (22 August 2010 Minutes)

Moved: Robyn Coutts

That the Minutes of the AGM 22nd August 2010 be taken as circulated and read.

Seconded: Stephen Bragg

Carried

Moved: Peter Muirhead

That the Minutes of the AGM 22nd August 2010 be accepted as a true and accurate account.

Seconded: Bronwyn Glenn

Carried

5. **APPOINT A RETURNING OFFICER**

The attendees present appointed PCAV Vice President Vicki Kneebone as Returning Officer. Candidates nominated Darrelyn Boucher as scrutineer for the East Gippsland Zone State Councillor vote between Jenny Elliott and Mathew Gault. Linda Smith nominated Jim Page and Helen Powell nominated Anna Daphne as scrutineers for the North Metro Zone State Council Vote count.

6. TREASURER'S REPORT

In the absence of the Treasurer, the Executive Officer spoke to the report prepared by Pam Davey which was printed in the Annual report. The net surplus of \$100,000 reflects a fantastic turnaround on the \$20,000 loss reported in the previous financial year. The new computer system installed does not show up in the Profit and Loss but appear in the assets. The shop is more efficient and more bank interest has been generated. Add this to with the fact that there is one less wage and the realistic turnover is \$45,000.

A lot of hard work and time has been put into achieving this outcome. PCAV can now invest back into the Membership.

Vice President Philip Cobbledick endorsed the Treasurer's report and congratulated her on turning the figures around through improving efficiencies. He noted the long hours and dedication that had gone into achieving this which was over and above that expected of a volunteer.

Moved: Philip Cobbledick

That the Treasurers Report be accepted

Seconded: Anthea Sutherland

Carried

Moved: Linda Smith

That the Clements Dunne and Bell Partnership Chartered Accountants be appointed as Auditors for the year 2010-2011.

Seconded: Jim Hurley

Carried

7. PRESIDENT'S REPORT AND AWARDS

Jan Faulkner invited people to read her report, which was printed in the Annual Report.

Jan made special mention of the upcoming National Championship being hosted by Victoria and welcomed riders and their parents who were present at the meeting for the uniform presentation. She wished them every success at the Event and reminded people that more volunteers would be required to run the competition.

She made mention of the support that PCAV has received through Grants from the Department of Sport and Recreation and also Vichealth.

Jan also thanked and commended the Zones and subcommittees who have organised and hosted State Events all of which were an outstanding success.

She thanked the State Council and PCAV Executive for their continued guidance and help throughout the year.

Jan then called on speakers from the Zones involved to assist her with the presentation of the 2011

Distinguished Services Awards. The recipients were

Wayne Cuthbert from Central Zone and Anne Payne from North Eastern Zone

8. COACHING DIRECTOR'S REPORT

Clare Lewin invited people to read her report, which was printed in the Annual Report. Clare highlighted the continued success of the NCAS rollout and invited Kate Wilson NCAS Coordinator to outline the changes to the NCAs assessment process as we move from a Club based system to assessment by Zone. To date 500 Coaches have been trained and assessed as PCA NCAS coaches.

Clare thanked the Council, Chief Instructor's Panel and staff for their continued hard work and support. She made a special mention of thanks to Anthea Sutherland who has resigned after 12 years as the Wannan Zone Chief Instructor.

9. EXECUTIVE OFFICER'S REPORT

Clare Lewin invited people to read her report printed in the Annual Report. Clare explained that the year had been very productive with several new initiatives being undertaken. Several new Certificate Resources have become available and the PCAV magazine has been transformed into a colour Magazine that goes direct to member families.

The hosting of the National Championships has been a huge undertaking and Clare congratulated the small but dedicated team in the Office of Suanne Waugh, Vicki Jans, Kate Wilson and Diana Hewson for absorbing the extra workload while still maintaining the usual member services

Moved: Linda Archer

That the President's, Coaching Director's and Executive Officer's reports be accepted.

Seconded: Leonie Lang

Carried

10. ELECTION OF OFFICE BEARERS

a. President - No Election

i. Jan Faulkner

There was no election for President as two year appointment from 2010

b. Vice President – Nominations received by due date

i. Philip Cobbletick

As nominations did not exceed vacancies there was no election for Vice President

11. ELECTION OF ZONE REPRESENTATIVES

a. Nominations received by due date

- | | | |
|-------|-------------------------|--------------------------------|
| i. | Barwon Zone | – Deirdre Davey |
| ii. | Central Zone | – Leonie Lang |
| iii. | East Gippsland Zone | – Jenny Elliott
Mathew Galt |
| iv. | Midland Zone | – Kaye Blanchard |
| v. | North Eastern Zone | – Adrian Dowell |
| vi. | Northern Zone | – Rosemary Oram |
| vii. | North Metropolitan Zone | – Helen Powell
Linda Smith |
| viii. | South Metropolitan Zone | – Sue Muirhead |
| ix. | Wannon Zone | – Anthea Sutherland |
| x. | West Gippsland Zone | – Darrelyn Boucher |

As there were two nominations received for East Gippsland Zone the position was declared vacant and an election by mail held prior to the meeting. The postal and hand delivered votes were tallied by the Returning officer and one candidate was elected.

The candidate elected as Zone Representatives were;

East Gippsland Zone - Mathew Gault

Northern Metropolitan Zone - Linda Smith

Jan Faulkner presented badges to the newly elected State Councillors,
Rosemary Oram and Adrian Dowell

Jan thanked the outgoing Zone Representatives, Stephen Bragg, Catherine Farrell and Bronwyn Glenn for their support.

CLOSE ANNUAL GENERAL MEETING 11.45am

12. OPEN CONFERENCE

Jan Faulkner opened the conference and gave an overview of the afternoon stating how it is really positive to have input and feedback. As no formal agenda items had been received she opened the way for questions from the floor.

Question 1

Robyn Coutts - SMZ raised the fact that the PCAV minutes were no longer posted on the website.

The Executive Officer explained that this was a Council Directive and that a summary of the meetings were posted after each meeting. Minutes went to the State Councillors who were then reported on these at their respective Zone meetings.

Question 2

Michelle Ramage – NEZ raised the issue of Insurance and the fact that many riders were members of both Equestrian Victoria and Pony Club, which meant they paid twice for personal Accident Insurance.

The Executive Officer responded stating that this was difficult to resolve as Insurance is brokered based on perceived liabilities within both organisations. PC is composed mainly of children and EV mainly adults so there are different populations and activities to consider. However, EA and PCA have just signed a memorandum of Understanding which could lead to some benefits with Insurance in the future.

Question 3

Peter Muirhead – SMZ asked us what we were doing about the falling Membership. Several issues were identified such as the organisation becoming more flexible to meet the changing needs of society and more marketing of PC as a movement.

Question 4

Virginia Mock – NMZ in response to Q3 suggested PCAV conduct a rider forum via social network or similar and ask the riders what they would like. There needs to be some sort of marriage between Interschools and Pony Club. They are using PCAV intellectual property, venues and volunteers, should embrace each other. Rider are having to choose between PC and Interschools.

- Jenny Elliott EGZ Interschools events do not have a compliance element such as rally attendance to participate. Many Pony Clubs run Interschool events.
- Robyn Coutts – how does this work with Insurance?
- Suggested Interschools events require EV insurance
- Darrelyn Boucher – WGZ clarified that if the event was run by a Government School they were covered in the event of a negligent act but the riders were not covered by Personal Accident Insurance.
- Michelle Ramage PCAV should not be encouraging Clubs to run Schools events because they do not cater for all riders

Question 5

Sue Muirhead asked why the Rules for the National Championships were different to the PCAV Rules.
A – the National Championships are run under Pony Club Australia Rules

13. GUEST SPEAKERS

Amanda Archer (Hamilton Pony Club) –and Hannah Ramage (Benalla Pony Club) gave a presentation of their experiences on the 50th Anniversary Inter Pacific Rally held in New Zealand. Despite the upheaval to the original itinerary caused by the earthquake in Christchurch and then daily changes to the schedule activities both riders enjoyed their experience representing Australia. They urged all riders to continue with their Efficiency Certificates to B and beyond so that they could have the opportunity to apply for selection to the Inter Pacific Rally.

Joe Pearson from Kangaroo Ground represented Australia in Kentucky at the International Mounted Games Exchange. Unfortunately Joe could not be present as he was attending the final training camp prior to the National Championships. He provided a very entertaining written report outlining his experiences in the USA which will be published in the next Making a Difference Magazine.

14. PRESENTATION OF UNIFORM TO RIDERS IN THE NATIONAL CHAMPIONSHIPS TEAMS

Each rider was introduced and presented with their Inter State Competitor Badge by The President. They were then presented with their Team Uniform .

15. CLOSE CONFERENCE 4.00pm

Jan Faulkner closed the conference and thanked everyone for coming and wished them all an enjoyable year in pony club.